Setting up Gym Assistant Back Office
on a Multi-User Network

Note: Follow these instructions very carefully to properly set up Gym Assistant for networking. Failure to follow these instructions can result in corruption of your data.

Setting Up the Network

Your computers must be configured in a peer-to-peer network so that the Back-Office computer can access the Front-Desk computer's hard drive.

In Windows 95/98/NT, the Front-Desk hard drive must be shared and the back-office computer must be configured with the front-desk hard drive mapped to one of the available drive letters.

In Macintosh, the Front-Desk hard drive must be shared and the back-office computer must be configured with privileges to access the front-desk hard drive.

Please refer to your computer's User's Guide for information about file/folder sharing or consult with a computer professional.

Setting up the Front-Desk Computer

1. Install Gym Assistant on the Front-Desk computer.
2. Start Gym Assistant and enter the Multi-User registration code. If you have previously registered the software, then select Register This Software from the File menu.
3. In the Workstation ID dialog that appears, confirm that the Station ID is set **to Front-Desk Multi-User** and click OK.

Setting up the Back-Office Computer

1. *If you have already installed and started the back-office Gym Assistant*, then:
   - Delete the back-office Gym Assistant folder.
   - Delete the file called "ga.ini" (or just "ga") in the back-office Windows folder.
2. Install Gym Assistant on the Back-Office computer.
3. Start Gym Assistant and enter your User Name and Back-Office registration code. If you have previously registered the software, then select Register This Software from the File menu.
4. In the Workstation ID dialog that appears, confirm that the Station ID is set to Back-Office #1 (or Back Office #2 if this is a second back-office installation).
5. Click the Set button, then browse to open the Members.Dat file in the Gym Assistant 1.5 folder on the Front-Desk computer.
6. Confirm that the Data Path item is correctly pointing to the Gym Assistant 1.5 folder on the Front-Desk computer then click OK.